

Chico Natural Foods' Board of Directors Meeting
 September 30, 2009 at the Nature Conservancy, 500 Main Street, 6:00 – 8:30 PM

Opening Procedures

Check in with everyone

Reminder to turn in this month's working hours log to Liza

President calls the meeting to order

President reminds attendants of process for meeting

Approve the Agenda (board members only)

Approve the Minutes (board members only)

Sharing of email or written correspondence

Decide on Facilitator and Process Guardian

Comments

Comments from other attendees (3 min per person)

Comments from Employee liaison ombudsman Mike Skram (7 – 10 minutes)

Reports

Liza's GM Report. All BOD members should have received this one week prior to meeting. (20-40 minutes)

Committee Updates

Finance

Audit Committee

Strategy

Survey

Visioning

Policy Committee

Old Business

Action Box items:

Duty	Who	Deadline	Mark X if new policy
Resend Ombudsman's description	Carolyn	A.S.A.P.	
Research about student discount data (Jun – Oct/Nov)	Liza	Report in mid-November	
Audit quotes and audit information	Carolyn, Liza	Report by 9/30 BOD Meeting	
Ask NCGA auditors about a general audit	Liza	A.S.A.P.	
Create How to Field Common Questions Document for Mike	Carolyn	A.S.A.P.	
Get real estimate on the roof	Liza	A.S.A.P.	

Evaluate and get rough estimates on repairs	Facilities Manager	A.S.A.P.	
Piro's Orientation	Any	A.S.A.P.	

New Business

Figure out a flat number of hours worked as a director

New meeting place discussion

If time allows, comments from attendees.